**Eric B. Saldaña**

*Manufacturing / Heavy Equipment Operator / Automotive*

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**Summary of Qualifications**

*Forklift Operator*

* Maintain logs according to standard operating procedures.
* Inspect truck equipment and supplies for defects and reported damages or repairs needed to management.
* Move freight within the warehouse to the storage yard and factory.
* Oversee other forklift operators in unloading and loading trailers.

*Manufacturing/Production*

* Label packages and keep records of what was packed.
* Properly separating out all parts and products for accurate delivery to the correct destinations.
* Maintain a clean and efficiently run work station following all safety protocols.
* Operate machinery used in the production process, or assist machine operators.

*Quality Assurance*

* Perform sample procedures on beef products and fermented products.
* Conduct lab work on products in different forms according to outlined procedures.
* Process samples with machines to ensure product was within specification.

*Customer Service*

* Manage customer accounts, assisting with billing readjustments and other changes.
* Navigate customers through recommend service plan updates for cell service.
* Handle all device upgrades including replacements and new orders.

**EMPLOYMENT HISTORY**

* *City Worker* City of Phillipsburg Phillipsburg, KS 2018
* *Laundry/Food Service Worker* State of Kansas Stockton, KS 2017
* *CSR* Verizon Wireless Colorado Springs, CO 2012 – 2013
* *Cook Operator* Conestoga Energy Garden City, KS 2010 – 2011
* *Quality Assurance* Beef Products Inc. Holcomb, KS 2008 – 2009

**CERTIFICATIONS**

* *Industrial Power Truck Certification*   
  Conestoga Energy Partners  
  2010